

# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Warminster Civic Centre  
**Date:** 8 September 2016  
**Start Time:** 7.00 pm  
**Finish Time:** 8.10 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Pip Ridout, Cllr Andrew Davis (Chairman), Cllr Keith Humphries (Vice Chairman),  
Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe

### **Wiltshire Council Officers**

Jessica Croman (Democratic Services)  
Jacqui Abbott (Community Engagement Manager)  
Janette Bowra (Local Youth Facilitator)

### **Town and Parish Representatives**

Warminster Town Council (Heather Abernethie, Sue Fraser)  
Chitterne Parish Council (Mike Lucas)  
Longbridge Deverill and Crockerton Parish Council (Caroline Sowyer)

### **Partners**

Warminster & Villages Community Area Partnership

**Total in attendance: 17**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Barry Pirie (Associate Director People &amp; Business)</li> <li>• Inspector Brain (Wiltshire Police)</li> <li>• Bill Parks (Head of Local Highways)</li> </ul>
3.	<p><u>Minutes</u></p> <p>The following amendments were made to the Minutes:</p> <p>To include the names of Town &amp; Parish representatives who were present at the meeting.</p> <p>Under item 9 the word Facebook should be capitalised.</p> <p>Item 18 should read 'To note the minutes of the CATG meeting'.</p> <p><b>Decision</b></p> <p><b>The minutes of the previous meeting were agreed as a correct record subject to the amendments above.</b></p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred to the announcements contained in the agenda pack:</p> <ul style="list-style-type: none"> <li>• Wiltshire Online Programme</li> <li>• Mental Health Awareness Raising</li> <li>• Helping Wiltshire Council meet the challenges ahead</li> <li>• Army Basing Programme</li> </ul>
6.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p>

## **Police**

An update was included in the agenda and a video was shown which outlined the new community policing model and can be accessed below.

<https://www.youtube.com/watch?v=CGIZJR9unt4&feature=youtu.be>

## **Warminster & Villages Community Partnership**

Len Turner gave an update on the successes of the Warminster Community Hub. Len Turner thanked Warminster Town Council and the Warminster and Villages Development Trust for their grants and the free use of the premises. The hub had been run by 23 volunteers contributing over 3000 hours of their time and 6555 people had visited the hub. The hub provided a number of free and chargeable services.

## **Warminster Town Council**

An update was included in the agenda. A further update was provided noting that the Town Council had received a decision from Wiltshire Council on the neighbourhood plan and a referendum would be held by the end of the year.

### 7. Local Youth Network Update and Youth Activities Grant Applications

Janette Bowra (Local Youth Facilitator) gave an update on recent actions. Janette had been visiting local groups and clubs to develop an ongoing list of positive activities and to promote funding. The positive activities list would be ongoing and updated accordingly, currently ideas were being put together on how best to distribute/ inform youths of the list.

Flyers and posters had been developed to promote the LYN and those present at the meeting were encouraged to take copies away with them.

The summer months had been quiet due to the holidays, although, a meeting had been arranged with schools in the area to try and encourage youths to get involved and meet stakeholders to gather more interest in the LYN.

### 8. Health & Wellbeing Group

Cllr Humphries introduced the item and gave an update.

Nominations were sought for the appointment of an older people's champion.

It was noted that support for the older people's champion was coming from Health Watch who had provided training and DBS checks. Cllr Humphries and the Community Engagement Manager would also be providing ongoing support.

A proposal to change the name of the Health & Wellbeing Group to the Health &

Wellbeing Panel was put forward.

The Members of the Area Board were asked to agree the core Membership which included:

Len Turner (WVCP)  
Babs Harris (Alzheimer's Support)  
Dr Lindsay Kinlin (Avenue Surgery)  
David Reeves (Patient Participation Group)  
Keith Humphries (Area Board rep)  
Francis Bullinger (OP Champion)  
Sue Fraser (Town Council)  
Rosie Eliot (MS Centre)  
Stephanie Stokes-Stevens (Resident)

Currently the panel was reviewing the results of a survey, carried out by the Warminster & Villages Community Partnership, on the community's needs, and it was recognised that transport had been the main issue.

It was also noted that many projects were in the pipeline including dementia and loneliness projects.

#### **Resolved**

- 1. To appoint Francis Bullinger as the Older People's Champion and Cllr Humphries as the co-opted Older People's Champion.**
- 2. To Change the name to the Health & Wellbeing Panel**
- 3. To appoint those listed to the core membership of the panel.**

9. South Western Ambulance Service NHS Foundation Trust

The Chairman introduced and welcomed Julia Doel and her colleagues from the South Western Ambulance Service NHS Foundation Trust who were attending to explain and demonstrate how to use a defibrillator.

Julia Doel explained why it was important for communities to have ready access to a defibrillator and stated that she was available to advise communities how to acquire a defibrillator and how one operated. There were a number of ways to purchase a defibrillator from specialist providers together with various loan schemes to help with the purchase. Defibrillators were also available from the Ambulance Trust to loan for 4 years. It was recommended that all portable defibrillators be registered with the Ambulance Trust and ideally should be checked at least once a week but ideally on a daily basis.

A demonstration of how to use a defibrillator was given.

	<p>Julia Doel encouraged communities to consider acquiring a defibrillator and she was available to give advice at <a href="mailto:Julia.doel@swast.nhs.uk">Julia.doel@swast.nhs.uk</a></p> <p>It was noted that 8 of the Warminster villages currently held defibrillators which had all been supplied by the Ambulance service.</p> <p>On behalf of the meeting, the Chairman thanked the presenters for their presentation and demonstration of a defibrillator.</p>
10.	<p><u>Warminster Regeneration Working Group</u></p>
	<p>Cllr Humphries gave an update noting that the spatial planning team were in talks with stakeholders and potential investors.</p>
11.	<p><u>Area Board Funding - Community Area Grants</u></p>
	<p>The area board considered the following applications seeking 2016/17 Community Area Grant funding:</p>
	<p><b>Decision</b></p>
	<p><b>Friends of WCR was awarded £5000 towards an outside broadcasting vehicle for outreach projects.</b></p>
	<p><b>Reason - The application met the Community Area Grants Criteria 2016/17.</b></p>
	<p><b>Decision</b></p>
	<p><b>Cross Keys Corsley was awarded £1000 towards a kitchen cooker and hearing loop.</b></p>
	<p><b>Reason - The application met the Community Area Grants Criteria 2016/17.</b></p>
	<p><b>Decision</b></p>
	<p><b>Warminster Athenaeum Trust was awarded £500 towards a community toilet scheme.</b></p>
	<p><b>Reason - The application met the Community Area Grants Criteria 2016/17</b></p>
12.	<p><u>Road to Rio</u></p>
	<p>Jacqui Abbott, Community Engagement Manager, gave a presentation on the Big Pledge – Road to Rio. It was noted that the whole programme was a great success; Warminster had a total number of 58 participants sign up who travelled over 18,000km.</p>
13.	<p><u>Urgent items</u></p>
	<p>There were no urgent items.</p>
14.	<p><u>Future Meeting Dates</u></p>
	<p>The Chairman thanked everyone for their attendance. The next meeting would be held on the 3 November at the Warminster Civic Centre.</p>